

HANOVER TOWNSHIP PUBLIC SCHOOLS
Regular Public Meeting - Library/Media Center
Memorial Junior School
7:30 p.m. – April 25, 2023

ORDER OF MEETING

- 1. CALL TO ORDER**
 - Announcement**
 - Flag Salute**
 - Roll Call**
 - Win Wil Wri Bas Amo Egb Joh Ski Bom**
- 2. MOTION TO CONVENE IN EXECUTIVE SESSION**
- 3. SPECIAL PRESENTATIONS**
 - **STUDENT RECOGNITIONS:**
 - **MCCEA 2023 Poster Contest Winners**
 - **Public Hearing of the Proposed 2023-2024 Budget**
- 4. APPROVAL OF MINUTES**
 - Revised Regular Public Meeting Minutes 3/6/23**
 - Regular Public Meeting 3/28/23**
- 5. BUSINESS ADMINISTRATOR/BOARD SECRETARY'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
 - **Public Hearing of the Proposed 2023-2024 Budget**
- 7. DIRECTOR OF CURRICULUM, INSTRUCTION, & PROFESSIONAL DEVELOPMENT'S REPORT**
- 8. COMMITTEE REPORTS**
 - **Personnel**
 - **Curriculum, Technology & Student Achievement**
 - **Finance/Transportation/Physical Plant**
 - **Public Relations**
 - **Policy**
 - **Negotiations**
 - **Travel Report**
 - **Delegate Reports**
- 9. PUBLIC COMMENTS (Agenda Items Only)**
- 10. BOARD ACTIONS**
- 11. PUBLIC COMMENTS**
- 12. ITEMS FOR DISCUSSION**
- 13. MOTION TO CONVENE IN EXECUTIVE SESSION**
- 14. ADJOURNMENT**

BOARD ACTIONS

A. PERSONNEL

Upon recommendation of the Superintendent, move to:

1. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Nora Czarnomski	Elementary School Teacher	9/1/2023

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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2. Approve appointment to tenure for the following staff member:

<u>Staff Member</u>	<u>Classification</u>	<u>Effective Date</u>
Jonathan Nakonechy	Teacher of Health and Physical Education	9/1/2023

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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3. Accept with regret the resignation of Anne Soliman, Third Grade Teacher, Bee Meadow School, effective 7/1/23, for the purpose of retirement.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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4. Approve a leave of absence for Employee ID# 4133, effective 4/24/23 to 6/5/23.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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5. Approve the appointment and salaries of tenured teaching staff members for the 2023-2024 school year, in accordance with the Board/HTEA Agreement, with actual 2023-2024 salaries to be determined upon the conclusion of negotiations between the Board and the HTEA, as per **Attachment “A”**.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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6. Approve the appointment and salaries of non-tenured teaching staff members for the 2023-2024 school year, in accordance with the Board/HTEA Agreement, with actual 2023-2024 salaries to be determined upon the conclusion of negotiations between the Board and the HTEA, as per **Attachment “B”**.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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7. Authorize the following tuition reimbursement applications for the **2023-2024** school year, in accordance with the Agreement between the Board and the HTEA:

<u>Teacher</u>	<u>Credits</u>
George Dakak	6

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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8. Approve the additional hours to the **2022-2023** extra-compensation assignment(s) as **Advisor(s)** at **Salem Drive School**, with payments in accordance with the Agreement between the Board and the HTEA, as follows:

<u>Club/Activity</u>	<u>Advisor</u>	<u>Hours</u>
Classic Games Club	Grace Jacobson	5 hours
Win Wil Wri Bas Amo Egb Joh Ski Bom	Action of the Board	

9. Approve the following **2023-2024** student teaching assignment(s):

<u>Student/College</u>	<u>Purpose</u>	<u>Co-op Teacher</u>	<u>Dates</u>
Erin Murphy/ Fairleigh Dickinson University	Student Teaching	G.Bracho/MTV	2 days/wk. 9/5-12/22/23 5 days/wk. 1/22-5/3/24
Win Wil Wri Bas Amo Egb Joh Ski Bom	Action of the Board		

10. Approve the following addition(s) to the substitute list for the 2022-2023 school year.

Teacher:	Susan Karlak
Win Wil Wri Bas Amo Egb Joh Ski Bom	Action of the Board

11. Approve the following people for positions in the Hanover Township School Age Child Care program, Camp HTSACC, effective May 1, 2023 to June 30, 2023 and again from July 1, 2023 – August 25, 2023. Final staff appointments will be pending ratio needs based on enrollment of children in the program. Staff will be paid an hourly rate based on hours worked.

Name	Position	Hourly Wage
Adkins, Michele	Group Leader	\$20.50
Buoye, Courtney	Group Leader	\$18.00
Circelli, Nicole	Substitute (GL)	\$17.00
Cocca, Noelle	Summer Supervisor	\$25.50
DeCicco, Joseph	Camp Counselor	\$14.50
Dowling, Shan	Welcome Center	\$15.00
Dowling, Shan	Substitute (GL)	\$17.00
Fischetti, Moriah	Group Leader	\$18.50
Fischetti, Nikolette	Substitute	\$15.00
Ganley, Nancy	Substitute	\$15.00
Giordano, Antonia	Camp Counselor	\$14.00
Goodwin, Marissa	Camp Counselor	\$14.00
Goodwin, Mary	Group Leader – Before Care	\$20.50
Goodwin, Mary	Welcome Center	\$15.00
Gregg, Carly	Substitute	\$15.00
Iuso, Daniela	Substitute	\$14.00
Kelly, Jack	Camp Counselor	\$14.00
Kelly, Ryan	Camp Counselor	\$15.50
Kierney, Julia	Camp Counselor	\$14.00
LaMarca, Robyn	Substitute (GL)	\$17.00
Larice, Vanessa	Camp Counselor	\$13.00
McCoy, John	Camp Counselor	\$14.00
Messina, Courtney	Substitute (GL)	\$17.00
Moctezuma, Victoria	Camp Counselor	\$14.00
Mondano, Isabel	Camp Counselor	\$14.00
Murphy, Kelly	Group Leader	\$18.00

Orlandino, Amanda	Substitute	\$15.00
Pomel, Matt	Substitute	\$15.00
Radhakrishnan, Tanvi	Camp Counselor	\$13.00
Scalley, Megan	Substitute (GL)	\$17.00
Shannon, Katie	Substitute	\$13.00
Shatynski, Julianna	Group Leader	\$19.50
Siri, Juliana	Camp Counselor	\$14.00
Slater, Devon	Camp Counselor	\$14.00
Toutounjian, Olivia	Substitute	\$15.00
Urso, Julia	Substitute (GL)	\$17.00
Wolf, Ella	Camp Counselor – Before Care	\$15.50
Yacat, Brynn	Camp Counselor	\$14.00
Zarras, Lauren	Group Leader	\$18.50

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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12. Acknowledge the student suspensions as reported by the school principals for the month of March 2023, **Attachment “C”**.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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13. Acknowledge that there were no Harassment, Intimidation, and Bullying investigations to report for the period of March 27, 2023 through April 21, 2023.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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B. CURRICULUM, TECHNOLOGY & STUDENT ACHIEVEMENT

Upon recommendation of the Superintendent, move to:

1. Acknowledge the following fire drills, as reported by the school principals, for the month of March 2023:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/22/23
Bee Meadow School	3/27/23
Mountview Road School	3/22/23
Salem Drive School	3/9/23

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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2. Acknowledge the following crisis management drills, as reported by the school principals, for the month of March 2023:

<u>School</u>	<u>Date</u>
Memorial Junior School	3/28/23
Bee Meadow School	3/24/23
Mountview Road School	3/20/23
Salem Drive School	3/23/23

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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3. Approve the addition of The College of New Jersey (TCNJ) to the list of approved field trips for the 2022-2023 school year.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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C. FINANCE, TRANSPORTATION, PHYSICAL PLANT

I. FINANCE

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Approve transfers in the 2022-23 Budget, **Attachment “D”**.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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2. Authorize the following payments:

<u>Bills List Dated</u>	<u>Amount</u>
Payroll 3/30/23	\$ 926,786.66
Payroll 4/6/23	\$ 974,513.85
Bills & claims 3/29/23 - 4/25/23	\$1,556,684.96

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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3. Accept the certification of the Business Administrator/Board Secretary that as of 3/31/23 pursuant to N.J.A.C. 6A:23-2.11(c)3, no budgetary line item has been over expended in violation of N.J.A.C. 6A:23-2.11(a).

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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4. Certify that as of 3/31/23 after reviewing the Business Administrator/Board Secretary's financial reports, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11(b) and sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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5. Accept the report of the Secretary A-148 and the reconciliation report A-149, for the month ended 3/31/23.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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6. Adopt the 2023-2024 Budget as follows:

General Fund	\$ 31,901,290
Special Revenues	\$ 433,369
Total	\$ 32,334,659

and authorize the Superintendent and the Business Administrator/Board Secretary to implement the Budget pursuant to the policies and regulations of the State Board and this Board of Education.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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7. Approve a General Fund Tax Levy for the 2023-2024 budget, in the amount of \$28,884,040.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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8. Authorize appropriating \$400,000 Additional Fund Balance to reduce the General Fund Tax Levy for the 2023-2024 school budget.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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9. Authorize appropriating \$137,830 Capital Reserve, and \$200,000 Emergency Reserve, to reduce the General Fund Tax Levy for the 2023-2024 school year.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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10. Establish the following maximum annual expenditures for the 2023-2024 school year:

Public Relations	\$ 20,000
Auditor	\$ 44,000
Attorney	\$ 55,000
School Doctor	\$ 21,000

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	Action of the Board
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11. Adopt the following resolution:

WHEREAS, the Hanover Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.1 et seq requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.1 et seq., to a maximum expenditure of \$49,400 for all staff and board members.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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12. Approve the 2023-24 HTSACC Program Fees as per **Attachment “E”**.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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13. Approve the 2023-24 HTSACC Budget as per **Attachment “F”**.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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II. TRANSPORTATION

Upon recommendation of the Business Administrator/Board Secretary, move to:

1. Authorize providing transportation services for the Hanover Township Recreation Traveling Teens Program from 7/5/23 through 7/28/23.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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2. Approve the request of the Township of Hanover Memorial Day Parade Committee to furnish two (2) buses with drivers for their annual Memorial Day activities on Monday, May 29, 2023.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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3. Acknowledge that State of New Jersey Department of Transportation Motor Vehicle Commission Inspections were performed on 4/11/23 and 4/12/23 for all district school bus fleet vehicles. All Hanover Township School vehicles have been passed until October 2023.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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III. PHYSICAL PLANT

No Items for Board Consideration

D. PUBLIC RELATIONS

Upon recommendation of the Superintendent, move to:

1. Approve the revised **2022-2023 School Calendar** to reflect the **last day of school as Tuesday, June 20, 2023 (due to two unused emergency closing days)**, with early dismissal days on Monday, and Tuesday, June 19, and 20, 2023. Eighth grade graduation and the last day of school for eighth graders will be Monday, June 19, 2023.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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2. Accept with appreciation the donation of a Gaga Pit as an enhancement to the Mountview Road School playground, valued at approximately \$6,000, from the Mountview Road School PTA.

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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E. POLICY

1. Conduct the first reading of **Policy # 0155.1 Board Member Participation at Board Meetings Using Electronic Devices.**

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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2. Conduct the first reading of **Policy # 5512 Harassment Intimidation, or Bullying.**

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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3. Conduct the first reading of **Policy # 8463 Parental Notice of Material Circumstances.**

Win	Wil	Wri	Bas	Amo	Egb	Joh	Ski	Bom	<hr/> Action of the Board
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F. MOTION TO CONVENE IN EXECUTIVE SESSION

1. Move to adopt the following resolution:

"BE IT RESOLVED THAT the Hanover Township Board of Education will convene in executive session immediately following the close of this meeting to undertake discussions concerning _____ and,

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public when the reasons for nondisclosure no longer exist."

Moved by:

Seconded:

Action(v)

ADJOURNMENT

Moved by:

Seconded:

Action(v)

PRIVATE SESSION